



# AGENDA

Phone #: (253) 215-8782

Executive Committee  
May 26, 2022  
WSTIP Office - Hybrid Meeting

Meeting ID:  
848 0797 4857

Zoom [click here](#) to join

Passcode:  
**Abc123@**

- 9:00 am CALL TO ORDER** – President Jesse Kinney Sign-in sheet
1. Roll Call of Members and Introduction of Guests and New Board Members
  2. Changes in Agenda/Motion to Accept Agenda

**PUBLIC COMMENT on CONSENT AGENDA / DISCUSSION / POTENTIAL ACTION ITEMS**  
*Individual comment limited to three minutes.*

<b>CONSENT AGENDA</b>	Page #
1. Minutes – April 28, 2022	003
2. April 2022 Vouchers and Electronic Payments totaling \$734,851.31	007

<b>DISCUSSION / POTENTIAL ACTION ITEMS</b>	Page #
1. 2022 Executive Committee Work Plan – Christianson	014
2. WSTIP Treasurer – Kinney, Christianson, Branson	018
3. Governance Policies – Deutsch	021
a. Accounting and Internal Controls	022
b. Nominations and Elections	028
c. Protocols for Meetings	034
d. Duties, Responsibilities and Development of Board and EC Members	038
e. Budget Development	048
f. Records Management	052
g. Reimbursement for Paperless Meeting Devices	056
h. Coverage Appeal Hearing Procedures	058
i. Bylaws	062
4. 2023 Public Officials Liability (POL) Coverage Document – Adams, Thesing	084
5. 2023 General Liability (GL) Coverage Document – Adams, Thesing	098
6. Best Practice for Hiring – Kerrigan	101

### EXECUTIVE SESSION

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.30.110 (1).

The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer. Presiding Officer announces in open meeting the time the Executive Session will end.

### STAFF REPORTS

1. Executive Staff Report – Christianson, Branson, Kerrigan, Adams 216

### SUBCOMMITTEE REPORTS

1. Governance Policy Committee – Verbal report - Deutsch
2. Board Development Committee – No report - Shinnars
3. Risk & Opportunities Committee – No report - Deutsch
4. Coverage Review Committee – No report – Thesing

**1:00\* pm**    **RECAP and ADJOURN** – President Jesse Kinney

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\*Estimated Time

**Upcoming Committee Meetings**

Governance Policy Committee Meeting – TBD (Zoom)

Board Development Committee Meeting – 05/26 after EC Meeting

Risks & Opportunities Committee Meeting – 06/9 (Zoom)

Coverage Review Committee Meeting – 06/21 (Zoom)

Investment Committee Meeting – 06/14, 07/14 (Zoom)

Audit Committee – 10/27 before EC Meeting

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