WASHINGTON STATE TRANSIT INSURANCE POOL | RISK MANAGEMENT IN MOTION
PO Box 11219 | Olympia, WA 98508 | 360-786-1620 | www.wstip.org

Minutes of the
Executive Committee Meeting
April 23, 2026
Seoul Room SeaTac Conference Center & Zoom

Executive Committee Members Present (v) = virtual	**Staff Present** (v) = virtual
Scott Deutsch, President, C-Tran Staci Jordan, Vice-President, Island Transit Shawn Larson, Secretary, Link Transit Cyndie Eddy, Treasurer, Community Transit Amy Cleveland, Large Member Rep, Pierce Transit Cherie Huxtable, Medium Member Rep, Clallam Transit (v) Brandy Pesta, Small Member Rep, Grant Transit Authority Amy Asher, At-Large Member Rep, Mason Transit	Cedric Adams, Claims Manager Matthew Branson, Executive Director Anna Broadhead, Board Relations Dominic Burrell, Senior Accountant (v) Sonja Cade, Accounting Specialist (v) Robyn Galindo, Claims Specialist 2 (v) Richard Hughes, General Counsel Todd Iddings, Safety and Risk Advisor (v) Joanne Kerrigan, Member Services Manager Valerie McAfee, Claims Specialist 3 (v) Miranda Nash, Deputy Director Kortney Powers, Claims Specialist 1 (v)
Board Members Present (v) = virtual	
Jenny George, Asotin County PTBA (v) Marcus McCready, Ben Franklin Transit (v) Annette Shaw, C-Tran (v) Ken Mehin, Grays Harbor Transit (v) John Clauson, Kitsap Transit (v)	Crystle Stidham, Skagit Transit (v 9:22 am) Robert Hamud, Spokane Transit Melanie Hall, Valley Transit (v) Jeff Benson, Whatcom Transportation Authority (v) Greg Story, Yakima Transit (v)
Guests Present (v) = virtual	
Joe Macdonald (v) Barbara Rhoades, OTRP/TIG (v)	Craig Scukas, PwC

Call to Order

President Deutsch called the meeting to order at 9:01 am and welcomed attendees to the hybrid meeting. Guests introduced included Craig Scukas from PricewaterhouseCoopers (PwC) and Barbara Rhoades from Ohio Transit Risk Pool/Transit Insurance Group (OTRP/TIG). Deutsch asked if there were any changes to the agenda, there were no changes to the agenda. ***Larson moved to approve the agenda. Pesta seconded the motion, and the motion passed.***

Public Comment on Consent Agenda, Discussion, Potential Action Items

Deutsch asked for public comment. No public comments were received.

Consent Agenda

Minutes - March 26, 2026, and March 2026 Vouchers and Electronic Payments totaling $798,821.57

						Total
Claims Vouchers	Numbers:	93505637	-	93405693	$	366,045.48
Administrative Vouchers	Numbers:	93003696	-	93003724	$	154,846.56
Electronic Payments	Dates:	03/01/2026	-	03/31/2026	$	277,929.53
					$	798,821.57

There were no items removed from the consent agenda. ***Jordan moved to approve the consent agenda. Larson seconded the motion, and the motion passed.***

Discussion / Potential Action Items

2026 Executive Committee Work Plan

Branson reviewed the 2026 EC Work Plan and noted staff will continue updating it throughout the year. Committee members discussed continued analysis of deductible options for key areas of risk, with interest in revisiting the topic in June (including at MRM/Work Session) after additional analysis.

Captive Feasibility Study Results

Barbara Rhoades of the Ohio Transit Risk Pool (OTRP) and a Board Member of the Transit Insurance Group (TIG) walked the Committee through the recently completed captive feasibility study and scenarios for leveraging a captive through TIG. In these scenarios, WSTIP could form a single-cell captive or, join a multi-agency captive with other transit pool partners (e.g. OTRP). The insurance layer analyzed for both scenarios was $5M in excess of $5M as a strategy to address volatility and rising costs in upper reinsurance layers. Discussion included how a protected-cell structure works (separate cells with no risk sharing), assumptions such as remaining in GEM with GEM being the first reinsurance partner above WSTIP's SIR. Rhoades discussed that a newly formed captive would purchase coverage for its layer to cover 70% of the losses in the layer with the captive paying 30% of the loss in that layer. This approach allows the newly formed captive to retain surplus when losses don't occur within its layer. Rhoades discussed the 70/30 risk sharing percentage could change over time (e.g. 60/40 or 50/50) as the newly formed captive's surplus grows to withstand more risk sharing in that layer. Branson expressed that this risk sharing approach with a newly formed captive $5M in excess of $5M, could be viewed as a more favorable alternative to increasing the Pool's SIR at the beginning of the insurance tower as it would lessen the impact on the Pools surplus while still 'betting on ourselves'. Committee members discussed governance concepts (equal representation in a joint captive), service providers and reserving needs, and timing considerations if a captive option were pursued. After discussion, the Committee expressed interest in keeping the conversation active and returning in May for further discussion, with an eye toward potential Board-level discussion in June and a longer-range timeline (e.g., decisions needed by September for a 2027 implementation, or incorporating into 2028 planning if 2027 is too soon). To view the Summary presentation click here and to view the Captive Feasibility Studies click here. If you have questions regarding this topic please reach out to Branson or Nash.

Experience Rating Calculation Parameters

Scukas presented an evaluation of the experience rating parameters, including potential options for adjusting credibility weights for non-fixed route modes and changes to loss caps, along with discussion about how reinsurance costs are allocated and whether alternative approaches would be more equitable. The Committee discussed the tradeoff between responsiveness and stability (volatility) and noted the recent changes in underwriting structure (effective January 1, 2024). The Committee expressed a preference to maintain the status quo for now and to revisit certain items (such as loss caps/weighting) on a regular review cycle, such as every three years. Please view the materials provided in the 2026-04-23 EC Packet. If you have questions regarding this topic please reach out to Branson or Nash.

Governance Policy Electronic Funds Transfer (EFT)

Nash reported that the Audit Committee reviewed the updated EFT policy, including clarifying language and updates reflecting current lockbox service processes. A minor typo correction was noted. ***Jordan moved to approve the EFT policy with the wording correction. Pesta seconded the motion, and the motion passed.***

Staff Reports

Executive Staff Report

Branson welcomed newly appointed Kitsap Transit Board Member John Clauson and noted staff have continued Member visits. Branson also previewed that the compensation and benefits study results will be presented at the May meeting, including market comparisons and potential recommendations if any positions are outside the targeted range.

Nash reported staff submitted the annual financial report on March 30 and that audit kickoff activities were underway. Nash also noted cyber applications had been submitted to Alliant and a potential group purchase was being explored; Auto-Physical Damage (APD) deductible and Excess APD selections are due back by April 30. Upcoming property appraisals were also noted.

Kerrigan highlighted the upcoming technology grant opportunity (applications due May 22) and thanked Ben Franklin Transit for hosting a recent Third-Party Examiner (TPE) class. Kerrigan also reminded members about the Safety Summit at Community Transit next week and ongoing Origami projects and data integration efforts, noting WSTIP will cover certain integration costs where advantageous to both parties.

Adams provided a claims update, including activity on diminished value negotiations, work underway on labor rate tools, and an uptick in significant events. Adams reported 355 open liability claims and subrogation collections of close to $200,000 in March.

Sub-Committee Reports

Governance Policy Committee (GPC)

Jordan reported the GPC met recently to review remaining policies and items returning from the March Board meeting. Jordan noted most remaining policies will be presented at either the May or June meeting, with assessment-related items anticipated for July or September consideration.

Coverage Review Committee (CRC)

The CRC reported it met April 1 and continued work on the Public Officials Liability (POL) Coverage Document, including clean and redline versions and alignment of defined terms and references (e.g., occurrence, triggering event, wrongful act). The CRC also discussed separating auto liability components for ease of sharing with reinsurers if requested, and reviewed recommended edits to GL/POL language, including items related to products/completed operations, permissive use, and transportation modes (including considerations tied to an e-bike grant). Additional discussion included interlock device language, med pay utilization (noting a $35,000 limit and historical claim experience), and the TRMEP ($2,500 per claim) with little to no utilization to date. The CRC is scheduled to meet again May 13, and communicable disease limits were noted at $500,000.

Recap and Adjournment

Deutsch recapped the meeting, noting the Committee approved the agenda and consent agenda, received a detailed briefing on captive feasibility study scenarios as one option to manage volatility in the upper layers of risk, and heard Scukas presentation on experience rating parameters. The Committee opted to maintain the current experience rating approach for now and to revisit elements on a regular cycle. The Committee also approved the updated EFT governance policy. ***Deutsch adjourned the meeting at 11:33 am.***

Submitted this 28 day of May 2026.

Approved:

Signed by:

E5F0135235574D5...

Shawn Larson, Secretary