WASHINGTON STATE TRANSIT INSURANCE POOL | RISK MANAGEMENT IN MOTION
PO Box 11219 | Olympia, WA 98508 | 360-786-1620 | www.wstip.org

Minutes of the
WSTIP Board Meeting
March 27, 2026
The Lodge at Suncadia and Zoom

Board Members Present

Jenny George, Asotin Transit
Marcus McCready, Ben Franklin Transit (v)
Cherie Huxtable, Medium Member Rep, Clallam Transit
Jason McNickle, Clallam Transit
David Ocampo, Columbia County Public Transportation (v)
Cyndie Eddy, Treasurer, Community Transit
Ariel Piedmont, Community Transit (v)
Sally Stopher, Community Transit
Scott Deutsch, President, C-Tran
Annette Shaw, C-Tran
Betsy Dunbar, Ellensburg Central Transit
Brandon Hilby, Everett
Brandy Pesta, Small Member Rep, Grant Transit Authority
Jean Braaten, Grays Harbor Transit
Ken Mehin, Grays Harbor Transit
Jana Brown, Intercity Transit
Melinda Adams, Island Transit (v)
Staci Jordan, Vice-President, Island Transit
Nicole Gauthier, Jefferson Transit
John Clauson, Kitsap Transit (v)
Paul Shinners, Kitsap Transit
Justin Brockwell, Link Transit
Shawn Larson, Secretary, Link Transit
Amy Asher, At-Large Member Rep, Mason Transit
Mike Williams, Pacific Transit (v)
Amy Cleveland, Large Member Rep, Pierce Transit
Wayne Thompson, Pullman Transit
Jim Seeks, RiverCities Transit
Chris Arkle, Skagit Transit
Jennifer Davidson, Skagit Transit
Crystle Stidham, Skagit Transit
Nancy Williams, Spokane Transit Authority
Robert Hamud, Spokane Transit Authority (v)
Angie Peters, Valley Transit (v)
Melanie Hall, Valley Transit
Jeff Benson, Whatcom Transportation Authority
Shonda Shipman, Whatcom Transportation Authority

Guests Present

Joseph Macdonald
Brian White, Alliant Insurance Services
Austin Smith, Alliant Insurance Services
Anthony Aguilar, Ben Franklin Transit
Michaela Dimas, Ben Franklin Transit
Ellen Scott, Pierce Transit

WSTIP Staff Present

Cedric Adams, Claims Manager
Matthew Branson, Executive Director
Anna Broadhead, Board Relations
Dominic Burrell, Senior Accountant
Robyn Galindo, Claims Specialist 2 (v)
Rick Hughes, General Counsel
Todd Iddings, Safety and Risk Advisor
Laura Juell, Risk and Training Coordinator
Joanne Kerrigan, Member Services Manager
Miranda Nash, Deputy Director
Patrick Nickell, Pool Application Support Specialist (v)
Valerie McAfee, Claims Specialist 3 (v)
Kortney Powers, Claims Specialist 1

Call to Order

President Scott Deutsch called the meeting to order at 9:00 am. Branson asked participants to state their names when speaking to assist Zoom attendees. Based on discussion from the prior day, items 5a and 5b were removed from the agenda. President Deutsch asked if there were any additional changes to the agenda. Hearing none, he asked for a motion to adopt the agenda as amended. ***George moved to adopt the agenda as amended. Pesta seconded the motion, and the motion passed.***

Branson introduced Austin Smith from Alliant Insurance Services, noting this was his first opportunity to attend an in-person Board meeting.

Public Comment on Discussion / Potential Action Items

President Deutsch asked for public comment. No public comments were received, either in person or via Zoom.

Consent Agenda

Minutes - December 5, 2025, Affirm Binding of Board (Trustee) Errors & Omissions Coverage, Accept Year-End 12-31-2025 Actuarial Report.

President Deutsch asked if there were any items to remove from the Consent Agenda. There were no items removed. ***Jordan moved to approve the Consent Agenda. Brown seconded the motion, and the motion passed.***

Discussion / Potential Action Items

Member Representative Meeting Report and Discussion

Small Members: Pesta reported that the Small Member group discussed group purchase limits, expressing interest in understanding cost differences between limits of $25 million and $30 million before making a final decision. The group discussed rideshare telematics and expressed general discomfort with the term “mandatory,” favoring an advisory Best Practice approach grounded in WSTIP’s core values. The group discussed Risk Management Grants and suggested adjusting policy language to allow proactive incentives, including safety awards banquets. The group discussed Payments by Members, recommending maintaining the January 31 due date with earlier invoicing, reminder notifications, a short grace period, and lower interest penalties. The group also discussed purposeful abandonment.

Medium Members: Huxtable reported the group discussed the actuarial report with no significant concerns. The group discussed group purchase limits and the importance of maintaining flexibility for Member agencies. Rideshare telematics generated significant discussion; while not currently mandatory, the group felt broad adoption would occur over time, with December 31, 2029 noted as a reasonable horizon. The group discussed Risk Management Grants, recommending they not be used for safety banquets, and suggested reviewing grant effectiveness. Payments by Members were discussed, including grace periods and reconsideration of the late fee percentage. Additional topics included electronic device reimbursement and Loss Prevention Program Policy, though discussion concluded early due to time constraints.

Large Members: Cleveland reported robust discussion of the actuarial report and recommended revisiting policy education for the Board regarding policies that determine contribution, goals, and surplus. The group discussed rideshare telematics and generally supported an advisory Best Practice. The group discussed Risk Management Grants, recommending alignment with current practices and recognition that such activities are not effective risk reduction strategies. The group discussed Payments by Members, recommending lower penalties and grace periods, and suggested retiring reimbursement for paperless devices. Governance structure evaluation was also discussed as a future topic.

Additional Board-level discussion followed regarding Member payment policies, organizational culture, responsibility, and equity among Members.

Safety Stars and 2025 Risk Profiles

Kerrigan announced the 2025 Safety Star Award recipients. Community Transit received the Large Member award, Island Transit received the Medium Member award, and Pacific Transit received the Small Member award. Each recipient will receive a monetary award (applause followed).

Strategic Plan Report Out – Items 1c and 1d

Kerrigan presented a report-out on Strategic Plan metrics, noting performance against established baselines. Metrics included rear-end collisions, hard braking, mobility device securement, and pedestrian and bicycle strikes. Kerrigan explained the data represents a snapshot in time and that additional discussion may occur at a future retreat or strategic planning session. Deutsch thanked Kerrigan for the presentation.

Rideshare Telematics Best Practice

Following extensive discussion across meetings, President Deutsch asked the Board to indicate preference for advisory versus mandatory adoption. A majority supported adoption as an advisory Best Practice. ***Mehin moved to adopt the Rideshare Telematics Best Practice as advisory. Brown seconded the motion, and the motion passed.***

Governance Policies – Mission and Vision

Jordan reported that the GPC and EC recommend removal of "destination zero losses" language from the Mission and Vision, noting zero losses is an agency-level goal outside WSTIP's direct control. ***Brown moved to adopt the Mission and Vision as presented. Mehin seconded the motion, and the motion passed.***

Financial Reports

Financial Reports as of December 2025

Nash reviewed the December 2025 Treasurer's Report, Draft Financial Statements, investment performance, and year-end highlights. The Pool reported a $9.1 million increase in net position in 2025, driven by favorable claims experience and investment performance. Solvency requirements were met.

Financial Reports as of February 2026

Nash and Branson reviewed February 2026 year-to-date financials, noting continued positive trends and tracking to budget. Branson explained claim reserve reporting and reinsurance liability limits.

Staff Reports

Prior Period (2025) Assessment Audit

Nash reported completion of the PPAA process and summarized net amounts due to and from Members.

Executive Staff Reports

Branson provided updates on Member visits, compensation and benefits review, captive feasibility work, experience rating evaluation, and GEM financial considerations. Nash reported on assessment invoicing, year-end close, audit readiness, property values, and underwriting updates. Kerrigan provided updates on grants, Best Practices, training initiatives, and Member support activities. Adams provided an update on recent claims activity, litigation trends, reserve levels, and significant cases. Deutsch thanked Staff for their report

General Counsel's Report

Hughes summarized policy-related legal work and offered to respond to questions.

Broker's Report

The broker provided a summary of renewal activity, market conditions, and cautious optimism regarding upcoming renewals.

President's Quarterly Report on Executive Director Goals

President Deutsch reported on Executive Staff check-ins and ongoing leadership transition work.

Action Items

WSTIP 2026–2027 Property Coverage Document

The Coverage Review Committee recommended Board approval of the Property Coverage Document, noting no changes from the prior review. ***Jordan moved to adopt the 2026–2027 Property Coverage Document. George seconded the motion, and the motion passed.***

Adjournment

President Deutsch thanked the Board for the discussion and professionalism throughout the meeting. ***Jordan moved to adjourn the meeting at 10:24 am. Pesta seconded the motion, and the motion passed.***

Submitted this 26 day of June 2026

Signed by:

Approved: Shawn Larson

E5F0135235574D5...

Shawn Larson, Secretary