



Nominations and Elections Policy

Governance Section: Governance

Revision Date: 05/26/2022

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Purpose

To establish a procedure for the nomination and election of the Pool's Secretary, four Executive Committee Members and Treasurer.

Authority

1. Interlocal Agreement, Section 7 (election of officers); and
2. Bylaws, Section 15 (election and progression of officers), Section 19 (composition) and Section 31 (treasurer)

Policy

Section 1. Establishment of Size Criteria.

- a. The size criteria shall be based on miles per year from all modes. Mileage figures shall be based upon actual mileage figures for the year previous to the year in which the election is held.
- b. The Nominating Committee shall propose mileage size criteria to the Executive Committee for the small, medium, and large Executive Committee positions at the October Executive Committee meeting.
- c. At its October meeting the Executive Committee shall adopt mileage size criteria for the small, medium, and large Executive Committee positions.

Section 2. Nominating Committee.

- a. There shall be a Nominating Committee which shall consist of the President, Vice president, and Secretary. The Vice President shall chair the committee.
- b. The Committee shall convene at least sixty days prior to the Pool's annual meeting.
- c. The Committee shall call for and/or solicit nominations from all of the Pool's Member Representatives for the following:
 - (1) Secretary;
 - (2) Executive Committee Members from a small, medium, and large transit system; and
 - (3) an at-large Executive Committee Member.
- d. The Committee will endeavor to secure broad, balanced, and diverse candidates having in mind the size and geographical locations of the Pool's Members.
- e. For all potential candidates the Committee shall ascertain each potential candidate's willingness to serve.

Section 3. Report by Nominating Committee. At least ten days prior to the annual meeting the nominating committee shall issue a report to all Members of its recommended potential candidates. There may be more than one candidate for any position.

Section 4. Election at Annual Meeting.

- a. The candidates proposed by the Nominating Committee shall be nominated for the respective positions without the need for further action.
- b. Any candidate proposed by the Nominating Committee may withdraw his or her name from consideration.

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- c. At the outset of the election, nominations shall be taken from the floor for candidates not proposed by the Nominating Committee.
- d. Provided a quorum of Board Members is present, each Board Member shall cast one vote for a candidate for each office to be elected. If a candidate for office receives more than 50% of the votes cast, that candidate is deemed elected. If no candidate receives more than 50% of the votes cast in the initial election for an office, a subsequent election between the two candidates receiving the greatest plurality of votes will take place. In the event of a tie vote, there will be another vote taken for the same two candidates. In the event of another tie vote, the candidate who consecutively served on the Board the longest will fill the position.
- e. Votes shall be by open ballot.

Section 5. Commencement of Terms Following Election. Immediately following the elections, the terms of office for the Secretary and four Executive Committee Members shall commence. Also, immediately following the elections, the former Secretary shall advance to Vice President and the former Vice President shall advance to President.

Section 6. Election of Treasurer.

- a. The Nominations and Elections Committee will convene for the purpose of holding an election for the position of Treasurer.
- b. The Committee shall issue a call to the Board for nominations of Member Representatives that meet the criteria established by RCW 48.62.111 and serves a financial role within their agency.
- c. The Committee shall determine the viability of each nominee in terms of meeting the criteria and their interest in serving.
- d. The Committee will establish a slate of candidates for the election.
- e. The President may call a special meeting of the Board for the special election or hold the election at the next regular Board meeting.
- f. Any candidate proposed by the Committee may withdraw their name from consideration.
- g. Due to the vetting process necessary, nominations shall not be taken from the floor.
- h. Provided a quorum of Board Members is present, each Board Member shall cast one vote for a candidate for each office to be elected. If a candidate for office receives more than 50% of the votes cast, that candidate is deemed elected. If no candidate receives more than 50% of the votes cast in the initial election for an office, a subsequent election between the two candidates receiving the greatest plurality of votes will take place. In the event of a tie vote, there will be another vote taken for the same two candidates. In the event of another tie vote, the candidate who has consecutively served on the Board the longest will fill the position.
- i. Votes shall be by open ballot.
- j. The Treasurer's term (see Bylaws Section 31) will immediately commence upon election.
- k. If an election is not feasible (due to low numbers), the Board may appoint a Treasurer.

Amendment

The Executive Committee may amend this policy consistent with the Pool's Bylaws.

History

Policy on Nominations and Elections adopted September 29, 2006 which is hereby superseded by this policy.

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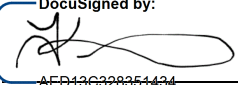
Repealer


1. Resolution No. 1-2006, "A Resolution Establishing a Nominating Procedure for Secretary and Executive Committee Members" dated September 30, 2006 is hereby repealed; and
2. Resolution No. 3-2005, "A Resolution establishing size criteria for Executive Committee Membership" dated November 29, 2005 is hereby repealed.

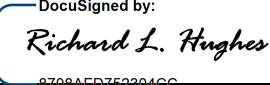
Passed by the Executive Committee on May 26, 2022.

Attest:

Approved as to form:

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Jesse Kinney, President

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Danette Rogers, Acting
Secretary/Past President

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Richard L. Hughes, General Counsel