

# KODPING THE PACE

WASHINGTON STATE TRANSIT INSURANCE POOL | 2011 Annual Report



# TABLE OF CONTENTS

| President's Message   2-3  |
|--|
| Board of Directors   4   |
| Executive Director's Message   5-6   |
| Staff and Service Providers   7  |
| 2011 Coverages   <b>8-10</b>   |
| Comparative Statement of Net Position   11                                   |
| Comparative Statement of Revenues, Expenses, and Change in Net Position   12 |
| Comparative Statement of Cash Flows   13                                     |
| Reconciliation of Operating Income to Net Cash   14                          |
| Comparative Statement of Operating Expenses   15                             |
| Comparative Statement of Key Financial Indicators   16                       |
| Claims Development Information   17-18                                       |

### STEPPING FORWARD

### A MESSAGE FROM MARK CARLIN, 2011 WSTIP BOARD PRESIDENT

"Coming together is a beginning; keeping together is progress; working together is success." – Henry Ford

Back in 1988, the Washington State Transit Insurance Pool began with one mission in mind: to stabilize and reduce transit insurance costs by sharing risk. Eight transit agencies came together to get the ball rolling. In 2009, we celebrated our 20-year anniversary. In 2010, we welcomed our 25th transit agency into the pool; and, in 2011, we exhaled.

While 2011 may not have been a milestone year, it still stands out as a year of incremental changes that will help us continue to be one of the most successful and stable insurance pools in the nation. The changes we implemented enhanced our ability to manage risk more effectively. We also made some organizational changes that clarified, strengthened and

streamlined our operations.

One of the most significant changes we made in reducing our exposure to risk was to implement the Driver Record Monitoring Program. Until the program launched, member agencies were dependent upon their



coach operators and vanpool drivers to self-report when they were cited for driving infractions (on or off the job) and/or agencies secured a driver's abstract, usually annually. The Driver Record Monitoring Program enables our members to continuously monitor the driving records of those operating their vehicles so that problem drivers are identified quickly and their issues addressed. As soon as we implemented the program, members immediately learned that some of their drivers were driving with invalid, expired or suspended licenses or had been cited for driving while impaired, speeding and/or reckless driving. The program now monitors more than 6,500 drivers. Starting in 2013, all WSTIP member agencies are required to

participate in the program; however, it is then up to each member agency to determine what actions to take regarding their drivers.

We also adopted several new best practices in 2011, two of which enhance the safety and convenience

of our member customers and employees. The Best Practices for Transit Operations: Rural and Urban

**Bus Zone Boarding** and Alighting addresses signage, lighting, convenience, spacing, seating, shelter construction, pullouts and accessibility in rural and urban areas. The Best Practices for Transit Operations: Rules of Conduct and Transit Exclusion Policies is a long name for a simple need: how and under what circumstances transit passengers may be excluded from service. This policy provides clear and consistent guidance for transit operators when a rider's conduct harasses or endangers other riders, the operator or the vehicle itself.

We also established a Fiduciary Liability Committee to evaluate

and consider current and emerging exposures in fiduciary liability, as well as ways to address them through risk transfer, risk mitigation and, potentially, self insurance.

While managing risk is essential to stabilizing and even reducing

We updated our mission

statement to read: The

Pool's mission is to reduce

members' cost of risk.

member insurance costs, an engaged Board of Directors with a focus on the mission and vision of the Pool is paramount.

WSTIP continues to have a diverse and well educated group of individual member representatives. So it is with a deep sense of loss when Ernie Graichen, General Manager of Twin Transit suddenly passed away. Ernie had served on the WSTIP Board for more than nine years and he will be missed. We also lost another member representative to retirement. Jim Plaster of Spokane Transit decided that after 32 years in the transit business, as the Director of Administration and Finance for Spokane Transit, he wanted to spend more time with family. Both Ernie and Jim provided incredible insights

and a lasting contribution that will be their legacy at WSTIP for a long time to come.

Another element in managing our insurance costs is setting aside our own resources to cover risk exposure. In 2011, WSTIP added \$1.2 million to our surplus, bringing the total surplus to over \$18 million.

Always with an eye on the future, we revised our vision and mission statements. We updated our mission statement to read: The Pool's mission is to reduce members' cost of risk. Our revised vision statement now reads: The Pool's vision is to be the premier provider of high-quality, cost-effective risk management products and services. With these changes in mind, we have begun exploring new horizons for WSTIP, focusing on how we can be of greater service to our members.

Mark Carlin is the General Manager of Grays Harbor Transit, located in Hoguiam.

### 2011 BOARD OF DIRECTORS

### **Asotin County PTBA**

Kim Gates, PTBA Coordinator

#### **Ben Franklin Transit**

Allen Walch, Administrative Services Manager Alt: Tim Frederickson, General Manager Alt: Jim Thoelke, Safety/Training Supervisor

### **Clallam Transit**

Terry Weed, General Manager Alt: Jamie Collier, Finance Administrator Alt: Clint Wetzel, Operations Manager

### **Columbia County Public Transportation**

Stephanie Guettinger, General Manager

### **Community Transit**

Jeff Ristau, Chief Financial Officer Alt: Emmett Heath, Director of Administration Alt: Mike Burress, Risk Manager

#### **C-Tran**

Diane O'Regan, Controller Alt: Julie DeBoever, Senior Resource Manager

### **CUBS**

Corey Aldridge, Transit Manager Alt: Chris Smith, Risk Manager

### **Everett Transit**

Tom Hingson, Transportation Services Director Alt: Mary Lamb, Financial Analyst Alt: Chris Muth-Schulz, Risk Manager

### **Grant Transit**

Greg Wright, General Manager Alt: Brandy Heston, Administrative Assistant

### **Grays Harbor Transit**

Mark Carlin, General Manager Alt: Jean Braaten, Bookkeeper

### **Intercity Transit**

Ben Foreman, Finance and Administrative Director Alt: Leslie Williamson, Finance Manager

### **Island Transit**

Martha Rose, General Manager Alt: Barb Savary, Administrative Services Director Alt: Staci Jordan, Rideshare Coordinator

### **Jefferson Transit**

Teressa Lange, Finance & Human Resources Administrator/Sara Crouch, Finance & Human Resources Administrator Alt: Peggy Hanson, General Manager/ Dan DiGuilio, General Manager/Tammi Rubert, General Manager

### **Kitsap Transit**

Paul Shinners, Finance Director Alt: Jeff Cartwright, Human Resources Director

### **Link Transit**

Lynn Bourton, Administrative Services Manager Alt: Nick Covey, Finance Manager

### **Mason Transit**

Kathy Cook, Administrative Services Manager Alt: Dave O'Connell, General Manager

### **Pacific Transit**

Tim Russ, General Manager Alt: Audrey Olson, Office Manager/Clerk of the Board

#### **Pierce Transit**

Terence Artz, Risk Manager Alt: Alberto Lara, Vice President Human Resources & Technology

### **Pullman Transit**

Bill Mulholland, Finance Director Alt: Rod Thornton, Transit Manager

### **Skagit Transit**

Dale O'Brien, General Manager Alt: Motoko Pleasant, Finance and Administrative Manager

### **Spokane Transit**

Jim Plaster, Director of Finance and Administration/ Lynda Warren, Director of Finance and Administration Alt: Jim Richey, Financial Analyst/Lynn Holmes, Financial Analyst Alt: Steve Blaska, Director of Operations/Mike Toole,

Alt: Steve Blaska, Director of Operations/Mike Toole Assistant Manager Safety & Security

#### **Twin Transit**

Ernest Graichen, General Manager/Rob LaFontaine, General Manager Alt: Cathy Whitney, Operations Manager

### **Valley Transit**

Ed McCaw, Administration and Finance Manager Alt: Dick Fondahn, General Manager

### **Whatcom Transportation Authority**

Richard Walsh, General Manager Alt: Patricia (Pat) Dunn, Director of Finance

### **Yakima Transit**

Ken Mehin, Transit Manager Alt: Chris Waarvick, Public Works Director

### STEP BY STEP

### A MESSAGE FROM ALLEN HATTEN, WSTIP EXECUTIVE DIRECTOR

"The art of progress is to preserve order amid change and to preserve change amid order." - Alfred North Whitehead

The work of the WSTIP staff is to carry out the Pool's mission – to take the concepts, policies and goals of the WSTIP Board and translate them into action. In 2011, we made substantial progress amid a changing economic and operational environment.

Perhaps our greatest pride lies in the substantial reduction in claims filed in 2011. This is one of the most important measures of success for WSTIP. It demonstrates our Board is on the right track in fulfilling its mission. Much of the success in claims reduction can be attributed to the increased focus of our loss prevention program and the new Driver Record Monitoring Program we implemented in 2011. Driver screening, training,

and monitoring programs support each member transit agency in making sure their coach operators and vanpool drivers are qualified and capable. In fact, WSTIP's entire risk management program has been so successful that, in 2011, our staff were invited to evaluate risk management programs at Targhee Regional Public Transit (Idaho Falls, ID) and Mountain Rides Transportation Authority (Ketchum, ID); and we helped develop a transit operator development program with the Ohio Transit Risk Pool.

It's not often that one would boast of blowing a budget, but in 2011, we very happily exceeded our budget projections for our prelitigation services. These services create an opportunity for member transit agencies to address legal issues before they become litigation. Doing so, in the long run, saves our members a substantial amount of money. The program has been available for some time; but in 2011, members really took hold of the service and





We are very proud to have achieved our 23rd consecutive clean audit.

used it extensively. The service enables members to raise issues, ask for guidance and even acquire legal counsel to forestall disputes escalating into litigation. This has been particularly helpful in human resources disputes.

We were also gratified that each member transit agency successfully applied for and obtained their Risk Management Grant to support them in reducing risk exposure in their own agencies.

We, too, addressed several important housekeeping issues in 2011. We are very proud to have achieved our 23rd consecutive clean audit. Additionally, we worked very hard to keep our Board members well versed in the business of transit insurance pooling - an extremely complex and ever-changing industry. It's not particularly intuitive, and it can be difficult to comprehend. Clear and thorough orientation is essential for Board members to participate fully in the discussions and decisions our Board makes for the benefit of the entire membership. As WSTIP Executive Director, I personally conduct these new-member orientations on a one-to-one basis. giving each new member a chance to immerse themselves in the workings of the Pool.

In 2012, we will have the pleasure of helping the Board and all WSTIP members fulfill the revised mission and vision. These are exciting times, filled with great potential, and I speak for all WSTIP staff in saying what a pleasure it is to be of service to the transit agencies of Washington.

## STAFF MEMBERS AND SERVICE PROVIDERS

# Allen F. Hatten Executive Director

Responsible for oversight of all operations, purchasing, and placement of insurance, and board relations.

# M. Jerry Spears Deputy Director

Serves as the claims manager, information services manager, and finance manager for the program. Supervises claims and information services staff.

# Tracey Christianson Member Services Manager

Responsible for member communications, loss control and prevention programs, and training. Manages the activities of the Integrated Risk Management Program and the Washington State Transportation Training Coalition.

### Ronald G. Franz General Counsel

Provides legal advice to the Pool on a wide range of questions and issues.

# Denise Ellison Claims Specialist

Licensed independent adjuster. Adjusts third party injury and property claims against the members, in addition to managing and pursuing transit damage recoveries. Also develops, organizes, and manages the annual claims coordinator conference. Provides

training for, and support of, member claims coordinators on the Riskmaster database; and, approves facility vendor schedules and invoices.

### Andrea Powell

### **Information Services Specialist**

Responsible for network administration, desktop application support, and hardware troubleshooting for the WSTIP and WSTA staff. Also serves as the webmaster for all WSTIP support websites.

### Anna Broadhead

### **Member Services Assistant**

Serves as the Clerk of the Board, provides overall administrative support to staff, and accomplishes special projects for members and staff.

### Marisa Espinoza Finance Specialist

Responsible for payroll, accounts receivable, accounts payable, prepares financial documents, RiskMaster reports, underwriting, provides administrative support to the Deputy Director, and RiskMaster support.

### Joanne Kerrigan Risk and Training Coordinator

Provides administrative support for Risk Management Specialist and Serious Loss Analysis Team. Coordinates registration, set up, and facilitation of training activities for the Washington State Transportation Training Coalition. Provides backup to Finance Specialist.

### Christian DeWell

### **Risk Management Specialist**

Conducts loss prevention reviews by meeting with members, reviewing operations, and making recommendations for compliance with Best Practices and state and federal regulations.

# Brenda Barnell Receptionist

Provides receptionist phone services, manages the Washington State Transportation Training Coalition video loan library, and provides administrative support for the WSTIP staff.

### WSTIP SERVICE PROVIDERS

Broker Services | Alliant Insurance Services, Newport Beach, CA Actuarial Services | PricewaterhouseCoopers, Seattle, WA Accounting Services | McSwain & Company, Olympia, WA

### 2011 COVERAGES

**Coverages provided** by WSTIP are a combination of self-insurance, coverage purchased from a captive insurance pool, and commercial market insurance. The following shows the amount of coverage available to WSTIP regular members including all layers. Some members purchase umbrella coverage above the limits listed in this table.

### WSTIP LIABILITY COVERAGES

### Liability Coverage\*

| Bodily Injury and Property Damage<br>(and in the aggregate for products/completed operations hazard) | \$12 million each occurrence               |
|--|--|
| Personal Injury and Advertising Injury   | \$12 million each offense                  |
| Vanpool Driver Medical Expense Protection <sup>†</sup>   | \$35,000 each occurrence                   |
| Underinsured Motorist Coverage <sup>†</sup>  | \$60,000 each occurrence for bodily injury |
| Public Officials Liability Coverage††  | \$12 million per occurrence and aggregate  |
| Deductible   | \$5,000                                    |

<sup>\*</sup>No deductible applies | †optional coverage | ††claims made coverage retroactive to the member's entry date into the program

### WSTIP PROPERTY COVERAGES

**Property Reinsurance Program** (July 1, 2010 to July 1, 2011 AND July 1, 2011 to July 1, 2012)

| WSTIP / Governmental Entities Mutual   |               |  |  |
|--|---------------|--|--|
| Per occurrence, all perils, coverages and insureds/members combined, subject to sublimits below: | \$350 million |  |  |
| Flood zones A & V – annual aggregate   | \$10 million  |  |  |
| All flood zones except A & V – annual aggregate  | \$50 million  |  |  |
| Earthquake, volcanic eruption, landslide, and mine subsidence – annual aggregate                 | \$25 million  |  |  |

| Business Interruption, rental income and tax interruption (if values are reported) with 120 days extended period of indemnity                              | \$25 million  |
|--|---------------|
| Business Interruption, rental income and tax interruption (if values are not reported) with 120 days extended period of indemnity                          | \$2.5 million |
| Extra Expense  | \$50 million  |
| Miscellaneous unnamed locations  | \$10 million  |
| Automatic acquisition for new locations up (report within 120 days) including boiler and machinery   | \$25 million  |
| Automatic acquisition for new locations up (report after 120 days) including boiler and machinery  | \$10 million  |
| Unscheduled landscaping  | \$1 million   |
| Errors and omissions   | \$25 million  |
| Course of construction and additions (including new) for projects with completed values not exceeding the sublimit shown                                   | \$25 million  |
| Money and Securities (named perils only)   | \$2.5 million |
| Unscheduled Fine Arts  | \$2.5 million |
| Pollution cleanup and removal, accidental contamination per occurrence and annual aggregate  | \$250,000     |
| Ordinance or law (including losses to undamaged portion, demolition and increased cost of construction) and includes boiler and machinery                  | \$25 million  |
| Property in transit  | \$25 million  |
| Watercraft (under 27 feet in length unless scheduled)  | \$2.5 million |
| Off premises services interruption including extra expense resulting from a covered peril at non-owned/operated locations                                  | \$25 million  |
| Contingent business interruption, contingent rental values, and contingent extra expense resulting from a covered peril at a non-power generating facility | \$2.5 million |
| Claims preparation expenses  | \$50,000      |

| Expediting expenses                                     | \$5 million                                 |
|---|---|
| Accounts receivable                                     | \$10 million                                |
| Electronic data processing equipment and data and media | \$10 million                                |
| Contractors Equipment                                   | \$10 million                                |
| Auto Physical Damage (over the road)                    | \$1.5 million                               |
| Auto Physical Damage (excluding over the road)          | \$25 million                                |
| Boiler and Machinery                                    | \$100 million                               |
| Debris Removal  | Greater of \$2.5 million or 25% of the loss |

### WSTIP MISCELLANEOUS COVERAGES

### Crime Coverage / Public Employee Dishonesty

| National Union Fire Insurance Company of Pittsburgh   |                            |  |  |  |
|---|----------------------------|--|--|--|
| Employee theft (per loss)                             | \$1 million per occurrence |  |  |  |
| Forgery or alteration                                 | \$1 million per occurrence |  |  |  |
| Theft disappearance and destruction (inside premises) | \$1 million per occurrence |  |  |  |
| Robbery and safe burglary (inside premises)           | \$1 million per occurrence |  |  |  |
| Outside premises                                      | \$1 million per occurrence |  |  |  |
| Computer fraud  | \$1 million per occurrence |  |  |  |
| Funds Transfer Fraud                                  | \$1 million per occurrence |  |  |  |
| Money orders and counterfeit money                    | \$1 million per occurrence |  |  |  |
| Deductible  | \$10,000 per occurrence    |  |  |  |

 $WSTIP \ also \ group \ purchases \ a \ pollution \ liability \ policy \ (carrier: Ace) \\ and, for those \ members \ that \ need \ it, \ underground \ storage \ tank \ coverage \ (carrier: Zurich)$ 

## COMPARATIVE STATEMENT OF NET POSITION

| FOR THIS FISCA | L YEAR ENDING | <b>DECEMBER 31.</b> | 2011* |
|----------------|---------------|---------------------|-------|
|----------------|---------------|---------------------|-------|

| Assets       |  | 2011          | 2010          |
|--------------|--|---------------|---------------|
| Current Asse | ets:                                     |               |               |
|              | nd Cash Equivalents                      | \$ 27,534,798 | \$ 24,226,783 |
|              | r Assessments Receivable                 | 26,104        | 6,757         |
| Reinsur      | cance Recoverable                        | 708,980       | 500,000       |
| Prepay       |  | 279,961       | 274,333       |
| TOTAL        | CURRENT ASSETS                           | 28,549,843    | 25,007,873    |
| Noncurrent   | Assets:                                  |               |               |
| Capital      | Assets (Net of Accumulated Depreciation) | 384,617       | 394,753       |
| TOTAL        | NONCURRENT ASSETS                        | 384,617       | 394,753       |
| Other Assets | <b>:</b>                                 |               |               |
| Investn      | nents                                    | 1,155,943     | 1,155,943     |
| TOTAL        | OTHER ASSETS                             | 1,155,943     | 1,155,943     |
| TOTAL AS     | SETS                                     | 30,090,403    | 26,558,569    |
| Liabilities  |  |               |               |
| Current Lial | oilities:                                |               |               |
| Unpaid       | Claims Liability                         | 10,454,803    | 9,552,442     |
|              | Reserve                                  | 440,000       | 390,000       |
|              | ts Payable                               | 134,293       | $100,\!572$   |
|              | d Revenue                                | 98,210        | 68,799        |
| TOTAL        | CURRENT LIABILITIES                      | 11,127,306    | 10,111,813    |
| Noncurrent   |  |               |               |
| Comper       | nsated Absences                          | 105,468       | 116,060       |
|              | NONCURRENT LIABILITIES                   | 105,468       | 116,060       |
| TOTAL LIA    | ABILITIES                                | 11,232,774    | 10,227,873    |
| Net Position |  |               |               |
| Invested in  | Capital Assets, Net of Related Debt      | 384,617       | 394,753       |
| Unrestricted | l Building Reserve                       | 51,317        | 82,489        |
| Unrestricted | l Surplus                                | 18,421,695    | 15,853,454    |
| TOTAL NE     | T POSITION                               | 18,857,629    | 16,330,696    |
| TOTAL NE     | T ASSETS AND LIABILITIES                 | \$30,090,403  | \$26,558,569  |

<sup>\*</sup>At the time of publishing, 2011 financial statements had not been audited.

### **COMPARATIVE STATEMENT OF**

# REVENUES, EXPENSES, AND CHANGES IN NET POSITION

| Operating Revenues                       | 2011         | 2010          |
|--|--------------|---------------|
| Member Assessments                       | \$10,899,471 | \$ 10,214,682 |
| Program Revenues                         | 115,044      | 132,387       |
| TOTAL OPERATING REVENUES                 | 11,014,515   | 10,347,069    |
| Operating Expenses                       |              |               |
| Claims Paid on Current Losses            | 7,004,046    | 6,403,868     |
| Adjustment to Prior Years' Claim Reserve | (2,604,562)  | (376,608)     |
| Unallocated Loss Adjustment Expense      | 340,782      | 316,526       |
| Excess Insurance Premiums                | 1,792,669    | 1,650,603     |
| Depreciation Expense                     | 10,135       | 12,463        |
| Operating Expenses                       | 1,691,837    | 1,661,484     |
| Insurance Services:                      |              |               |
| Brokerage Fee                            | 103,845      | 129,806       |
| Other Insurance Services                 | 466,067      | 307,315       |
| TOTAL OPERATING EXPENSES                 | 8,804,819    | 10,105,457    |
| OPERATING INCOME (LOSS)                  | 2,209,696    | 241,612       |
| Nonoperating Revenues (Expenses)         |              |               |
| Interest and Dividend Income             | 317,237      | 570,642       |
| CHANGES IN NET POSITION                  | 2,526,933    | 812,254       |
| TOTAL NET POSITION, January 1            | 16,330,696   | 15,518,442    |
| TOTAL NET POSITION, December 31          | \$18,857,629 | \$16,330,696  |

<sup>\*</sup>At the time of publishing, 2011 financial statements had not been audited.

# CASH FLOWS

|   | 2011  | 2010  |
|---|---|---|
| CASH FLOWS FROM OPERATING ACTIVITIES:  Cash Received from Members Cash Payments to Suppliers for Goods and Services Cash Payments to Employees for Services Increase (Decrease) in Claim Reserve Other Operating Revenues | \$ 10,880,125<br>(7,952,694)<br>(1,004,058)<br>952,361<br>115,044 | \$ 10,207,925<br>(9,601,247)<br>(999,479)<br>(152,553)<br>132,387 |
| Net Cash Provided (Used) by Operating Activities  | 2,990,778   | (412,967)   |
| CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES: Net Cash Provided (Used) by NonCapital & Related Financing Activities  | 0.00  | 0.00  |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:  Net Cash Provided (Used) by Capital & Related Financing Activities   | 0.00  | 0.00  |
| CASH FLOWS FROM INVESTING ACTIVITIES: Proceed from Sales of Investments Purchase of Investments Interest Received  Net Cash Provided (Used) by Investing Activities   | 317,237<br>317,237  | 26,633<br>570,642<br>597,275                                      |
| Increase (Decrease) in Cash and Cash Equivalents  Cash and Cash Equivalents, January 1  | 3,308,015<br>24,226,783   | 184,308<br>24,042,475   |
| Cash and Cash Equivalents, December 31  | \$ 27,534,798   | \$ 24,226,783   |

<sup>\*</sup>At the time of publishing, 2011 financial statements had not been audited.

# RECONCILIATION OF OPERATING INCOME TO NET CASH

### PROVIDED BY OPERATING ACTIVITIES

|  | 2011         | 2010        |
|--|--------------|-------------|
| OPERATING INCOME   | \$ 2,209,696 | \$ 241,612  |
| Adjustment to reconcile operating income to net cash provided (used) by operating activities:                              |              |             |
| Depreciation expense   | 10,135       | 12,463      |
| (Increase) Decrease in member assessments receivable   | (19,346)     | 7,269       |
| (Increase) Decrease in accounts receivable   | (208,980)    | (500,000)   |
| (Increase) Decrease in other prepaid expenses  | (5,628)      | (44,562)    |
| (Increase) Decrease in insurance recoverables  |              | ·           |
| Increase (Decrease) in claim reserves  | 952,361      | (152,553)   |
| Increase (Decrease) in payables  | 33,721       | 6,907       |
| Increase (Decrease) in other liabilities   | (10,592)     | 3,672       |
| Increase (Decrease) in Deferred Revenue  | 29,411       | 11,725      |
| Increase due to difference between cash balance report in 2009 on the Statement of Net Assets and Statement of Cash Flows. |              | \$ 500      |
| NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES   | \$2,990,778  | \$(412,967) |

<sup>\*</sup>At the time of publishing, 2011 financial statements had not been audited.

### **COMPARATIVE STATEMENT OF**

## OPERATING EXPENSES

### FOR THIS FISCAL YEAR ENDING DECEMBER 31, 2011\*

Actual

| Description                     | 2011          | 2010          | Actual<br>Difference | % Difference |
|---------------------------------|---------------|---------------|----------------------|--------------|
| Claims Self Insurance Fund      | \$ 7,344,828  | \$ 6,720,394  | \$ 624,434           | 9.29 %       |
| Excess Insurance Premiums       | 1,792,669     | 1,650,603     | 142,066              | 8.61         |
| CONTRACTED SERVICES             |               |               |                      |              |
| Driver Record Monitoring        | 64,939        | 0             | 0                    | 0.00         |
| Pierce Sub Contracted Clms Srvs | 117,952       | 94,332        | 23,620               | 25.04        |
| Actuary                         | 75,000        | 78,200        | (3,200)              | -4.09        |
| Administrative Services         | 34,050        | 14,252        | 19,798               | 138.91       |
| Broker Fees                     | 103,845       | 129,806       | (25,961)             | -20.00       |
| Contract Web Design             | 37,664        | 38,886        | (1,222)              | -3.14        |
| Backup Services                 | 1,500         | 13,787        | (12,287)             | -89.12       |
| Integrated Risk Management      | 79,685        | 71,160        | 8,525                | 11.98        |
| Software Coop/IT Security       | 19,556        | 32,812        | (13,256)             | -40.40       |
| Contracted Services             | 30,244        | 17,471        | 12,773               | 73.11        |
| Legal and Accounting            | 15,156        | 12,142        | 3,014                | 24.82        |
| Loss Control Services           | 246,381       | 189,091       | 57,290               | 30.30        |
| Audits                          | 28,299        | 36,490        | (8,191)              | -22.45       |
| ADMINISTRATIVE EXPENSES         |               |               |                      |              |
| Staff Wages, Taxes & Benefits   | 1,004,058     | 999,479       | 4,579                | 0.46         |
| Staff Conferences & Travel      | 80,860        | 69,265        | 11,595               | 16.74        |
| Board Expenses                  | 94,515        | 99,838        | (5,323)              | -5.33        |
| Information Services            | 85,188        | 87,979        | (2,791)              | -3.17        |
| Communications                  | 24,618        | 32,047        | (7,429)              | -23.18       |
| Occupancy Costs                 | 60,360        | 35,017        | 25,343               | 72.37        |
| Office Expenses                 | 49,314        | 44,601        | 4,713                | 10.57        |
| Depreciation                    | 10,135        | 12,463        | (2,328)              | -18.68       |
| Miscellaneous                   | 8,564         | 1,950         | 6,614                | 339.18       |
| TOTAL OPERATING EXPENSES        | \$ 11,409,380 | \$ 10,482,065 | \$ 927,315           | 8.85 %       |
|                                 |               |               |                      |              |

<sup>\*</sup>At the time of publishing, 2011 financial statements had not been audited.

### **COMPARATIVE STATEMENT OF**

# KEY FINANCIAL INDICATORS

| Description                                | 2011       | 2010       | 2009       |
|--|------------|------------|------------|
| Capital Assets                             | \$ 384,617 | \$ 394,753 | \$ 407,216 |
| Investments                                | 1,155,943  | 1,155,943  | 1,182,576  |
| Liabilities                                | 11,232,774 | 10,227,873 | 10,358,123 |
| Total Net Position                         | 18,857,629 | 16,330,696 | 15,518,442 |
| OPERATING REVENUES                         | 11,014,515 | 10,347,069 | 8,459,249  |
| OPERATING EXPENSES                         |            |            |            |
| Claims Paid on Current Losses              | 7,344,828  | 6,720,394  | 5,104,932  |
| Adjustment to Prior Years' Claims Reserves | -2,604,562 | -376,608   | 706,599    |
| Excess Insurance Premiums                  | 1,792,669  | 1,650,603  | 1,733,993  |
| Depreciation Expense                       | 10,135     | 12,463     | 13,044     |
| Operating Expenditures                     | 1,691,837  | 1,653,541  | 1,523,327  |
| Broker Fee                                 | 103,845    | 129,806    | 101,419    |
| Other Insurance Services                   | 466,067    | 307,315    | 256,456    |
| Total Operating Expense                    | 8,804,819  | 10,105,457 | 9,442,770  |
| Operating Income (Loss)                    | 2,209,696  | 241,612    | -983,021   |
| Non-Operating Revenue                      | 317,237    | 570,642    | 1,019,020  |
| Change in Net Position                     | 2,526,933  | 812,254    | 35,499     |
| KEY POOL INDICATORS                        |            |            |            |
| Total Net Position                         | 18,857,629 | 16,330,696 | 15,518,442 |
| Total Liabilities                          | 11,232,774 | 10,227,873 | 10,358,123 |
| Operating Revenues                         | 11,014,515 | 10,347,069 | 8,459,249  |
| Claims Paid on Current Losses              | 7,344,828  | 6,720,394  | 5,104,932  |
| Operating Expenditures                     | 1,691,837  | 1,653,541  | 1,523,327  |
| Excess Insurance Premiums                  | 1,792,669  | 1,650,603  | 1,733,993  |
| Operating Income (Loss)                    | 2,209,696  | 241,612    | -983,021   |
| Non-Operating Revenue                      | 317,237    | 570,642    | 1,019,020  |

<sup>\*</sup>At the time of publishing, 2011 financial statements had not been audited.

# CLAIMS DEVELOPMENT INFORMATION

FOR THIS FISCAL YEAR ENDING DECEMBER 31, 2011\*

The table below illustrates how the Fund's earned revenues (net of reinsurance) and investment income compare to related costs of loss (net of loss assumed by reinsurers) and other expenses assumed by the Fund as of the end of each of the last ten years. The table of rows are defined as follows: (1) this line shows the total of each fiscal years earned contribution revenues and investment revenues. (2) This line shows each fiscal year's other operating costs of the Fund including overhead and claims expenses not allocated to individual claims. (3) This line shows the Fund's incurred claims and allocated claim adjustment expense (both paid and accrued) as originally reported at the end of the first year in which the event that triggered coverage under the contract occurred (called policy year). (4) This section shows the cumulative amounts paid as of the end of successive years for each policy year. (5) This section shows how each policy year's incurred claims increased or decreased as of the end of successive years. This annual re-estimation results from new information received on known claims, reevaluation of existing information on known claims, as well as emergence of new claims not previously known. (6) This line compares the latest re-estimated incurred claims amount to the amount originally established (line 3) and shows whether this latest estimate of claims cost is greater or less than originally thought. As data for individual policy years mature, the correlation between original estimates and re-estimated amounts is commonly used to evaluate the accuracy of incurred claims currently recognized in less mature policy years. Columns of the table show data for successive policy years,

### Fiscal and Policy Year Ended (in thousands of dollars)

|   | 2002  | <b>2003</b> | <b>2004</b> | <b>2005</b> | <b>2006</b> | 2007  | <b>2008</b> | 2009  | <b>2010</b> | <b>2011</b> |
|---|-------|-------------|-------------|-------------|-------------|-------|-------------|-------|-------------|-------------|
| Gross required contribution and investment revenues | 4,106 | 5,648       | 6,800       | 7,860       | 7,982       | 8,401 | 9,147       | 9,341 | 10,785      | 11,217      |
| Ceded   | 912   | 1,681       | 1,803       | 1,755       | 1,710       | 1,943 | 1,763       | 1,734 | 1,651       | 1,793       |
| Net earned  | 3,194 | 3,967       | 4,997       | 6,105       | 6,272       | 6,458 | 7,384       | 7,607 | 9,134       | 9,424       |
| 2. Unallocated operating expenses                   | 1,196 | 1,134       | 1,256       | 1,370       | 1,331       | 1,687 | 2,132       | 1,897 | 2,111       | 2,272       |
| 3. Estimated losses & expenses end of policy year   |       |             |             |             |             |       |             |       |             |             |
| Incurred  | 1,853 | 2,020       | 3,153       | 2,484       | 3,329       | 2,990 | 5,170       | 5,041 | 5,648       | 5,727       |
| Ceded**   | 264   | 18          | 1,256       | 245         | 85          | 23    | 1,467       | 837   | 191         | 4,411       |
| Net Incurred  | 1,589 | 2,002       | 1,897       | 2,239       | 3,244       | 2,967 | 3,703       | 4,204 | 5,457       | 1,316       |

|   | 2002  | 2003  | 2004  | <b>2005</b> | 2006  | 2007  | 2008  | 2009  | <b>2010</b> | <b>2011</b> |
|---|-------|-------|-------|-------------|-------|-------|-------|-------|-------------|-------------|
| 4. Paid (cumulative) as of:   |       |       |       |             |       |       |       |       |             |             |
| End of policy year  | 178   | 125   | 358   | 307         | 472   | 451   | 1,185 | 789   | 825         | 1,077       |
| One year later  | 255   | 435   | 826   | 758         | 1,276 | 891   | 2,191 | 3,064 | 2,398       |             |
| Two years later   | 897   | 724   | 1,983 | 1,635       | 1,581 | 1,374 | 3,991 | 3,366 |             |             |
| Three years later   | 987   | 1,078 | 2,391 | 1,850       | 3,416 | 2,050 | 4,641 |       |             |             |
| Four years later  | 1,057 | 1,156 | 2,416 | 1,989       | 3,917 | 2,301 |       |       |             |             |
| Five years later  | 1,186 | 1,186 | 2,569 | 2,235       | 4,105 |       |       |       |             |             |
| Six years later   | 1,243 | 1,194 | 2,570 | 2,235       |       |       |       |       |             |             |
| Seven years later   | 1,247 | 1,194 | 2,570 |             |       |       |       |       |             |             |
| Eight years later   | 1,247 | 1,194 |       |             |       |       |       |       |             |             |
| Nine years later  | 1,252 |       |       |             |       |       |       |       |             |             |
| 5. Re-estimated ceded losses & expenses   | 262   | 16    | 1,251 | 236         | 76    | 12    | 1,672 | 770   | 165         | 4,411       |
| 6. Re-estimated net incurred claims and expenses:   |       |       |       |             |       |       |       |       |             |             |
| End of policy year  | 1,853 | 2,020 | 3,153 | 2,484       | 3,329 | 2,990 | 5,170 | 5,041 | 5,648       | 5,727       |
| One year later  | 1,628 | 1,569 | 2,715 | 2,371       | 3,768 | 2,325 | 5,356 | 4,946 | 5,364       |             |
| Two years later   | 1,424 | 1,361 | 2,653 | 2,186       | 3,957 | 2,462 | 5,350 | 4,788 |             |             |
| Three years later   | 1,203 | 1,224 | 2,810 | 2,138       | 4,341 | 2,718 | 5,069 |       |             |             |
| Four years later  | 1,237 | 1,246 | 2,546 | 2,230       | 4,623 | 2,600 |       |       |             |             |
| Five years later  | 1,245 | 1,212 | 2,591 | 2,251       | 4,689 |       |       |       |             |             |
| Six years later   | 1,264 | 1,193 | 2,580 | 2,241       |       |       |       |       |             |             |
| Seven years later   | 1,261 | 1,194 | 2,570 |             |       |       |       |       |             |             |
| Eight years later   | 1,281 | 1,194 |       |             |       |       |       |       |             |             |
| Nine years later  | 1,327 |       |       |             |       |       |       |       |             |             |
| 7. Increase (decrease) in estimated net incurred claims and expenses for end of the policy year | (526) | (826) | (583) | (243)       | 1,360 | (390) | (101) | (253) | (284)       | 0           |

<sup>\*</sup>At the time of publishing, 2011 financial statements had not been audited.
\*\*At policy year end 2010, our actuary started calculating estimated ceded ultimate net loss.



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