



AGENDA

Phone #: (253) 215-8782

Executive Committee

March 28, 2024

Campbell's Resort - Hybrid Meeting

Zoom [click here](#) to join

Meeting ID: 957 258 5629

Passcode: **Abc123@**

9:00 am CALL TO ORDER – President Shonda Shipman

Sign-in sheet

1. Roll Call of Members and Introduction of Guests and New Board Members
2. Changes in Agenda/Motion to Accept Agenda

PUBLIC COMMENT on CONSENT AGENDA / DISCUSSION / POTENTIAL ACTION ITEMS

Individual comment limited to three minutes.

CONSENT AGENDA

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- | | |
|---|-----|
| 1. Minutes – February 22, 2024 | 003 |
| 2. February 2024 Vouchers and Electronic Payments totaling \$570,274.60 | 007 |
| 3. Governance Policy Committee Charter | 012 |
| 4. Governance Policies: Actuarial, Capital Funding Philosophy, Investment, Member Corrective Action and Termination, Property Inventory and Surplus, Records Management, Reimbursement for Paperless Meeting Devices, and Service of Legal Process Against the Pool | 014 |

DISCUSSION / POTENTIAL ACTION ITEMS

- | | |
|---|-----|
| 1. 2024 Executive Committee Work Plan – Christianson | 028 |
| 2. Terrorism Coverage – White | 029 |
| 3. Audit Committee (timeline) – Macdonald | 056 |
| 4. Payments by Members – Macdonald | 057 |
| 5. Ethics Policy – Macdonald | 061 |
| 6. Governance Policies: | 064 |
| a. Budget Development | 065 |
| b. Assessment Allocation | 071 |
| c. Duties, Responsibilities, and Development of EC and Board Member Representatives | 085 |
| d. Member Driver Record Monitoring | 097 |
| e. Nominations and Elections | 099 |
| f. Policy Governance Defined & Explained | 105 |
| g. Protocol for Meetings | 109 |
| h. Purchasing | 113 |
| i. Title VI Program | 123 |
| 7. Target Ratios – Branson | 124 |
| 8. Technology Grant Application Grays Harbor – Kerrigan | 126 |
| 9. Executive Director Succession Hiring Plan / Committee – Shipman | 137 |

EXECUTIVE SESSION

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.30.110 (1).

The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer. Presiding Officer announces in open meeting the time the Executive Session will end.

SUBCOMMITTEE REPORTS

1. Governance Policy Committee – Verbal report – Macdonald
 2. Board Development Committee – Verbal report – Larson
 3. Risk & Opportunities Committee – Verbal report – Deutsch / Kerrigan
 4. Coverage Review Committee – Verbal report – Nash
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5. Investment Committee – No report – Liard

12:00* pm **RECAP and ADJOURN** – President Shonda Shipman

*Estimated Time **Upcoming Committee Meetings**

Governance Policy Committee Meeting – 04/24/24 – 04/26/24

Board Development Committee Meeting – 05/24 (Zoom)

Risks & Opportunities Committee Meeting – 06/13 (Zoom)

Coverage Review Committee Meeting – 04/15 (Zoom)

Investment Committee Meeting – 10/10 (Zoom)

Audit Committee – 10/24 before EC Meeting
