



AGENDA

Phone #:
(253) 215-8782

Executive Committee
July 27, 2023
WSTIP Office ~ Hybrid Meeting

Meeting ID:
957 258 5629

Zoom [click here](#) to join

Passcode:
Abc123@

- 9:00 am CALL TO ORDER** – President Scott Deutsch Sign-in sheet
1. Roll Call of Members and Introduction of Guests and New Board Members
 2. Changes in Agenda/Motion to Accept Agenda

PUBLIC COMMENT on CONSENT AGENDA / DISCUSSION / POTENTIAL ACTION ITEMS

Individual comment limited to three minutes.

CONSENT AGENDA	Page #
1. Minutes – June 22, 2023	002
2. June 2023 Vouchers and Electronic Payments totaling \$782,587.25	005
3. 2023 Compensation Survey Final Results	011

DISCUSSION / POTENTIAL ACTION ITEMS

1. 2023 Executive Committee Work Plan – Branson	039
2. Business Continuity Plan Update – Branson	042
3. Best Practice: Establishing an Internal Security Department – Kerrigan	054
4. Governance Policy – Purchasing Policy – Shipman and Branson	140
5. Governance Policy – Staff Compensation and Benefits Philosophy – Shipman, Macdonald and Deutsch	150
6. 2024 WSTIP Operation Budget – Branson	153

EXECUTIVE SESSION

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.30.110 (1) (g). The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer.

Presiding Officer announces in open meeting the time the Executive Session will end.

STAFF REPORTS

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|------------------------------------------------------------------------|-----|
| 1. Executive Staff Report – Adams, Branson, Christianson, and Kerrigan | 154 |
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SUBCOMMITTEE REPORTS

1. Governance Policy Committee – Verbal report – Shipman
2. Board Development Committee – No report – Asher
3. Risk & Opportunities Committee – No report – Macdonald
4. Coverage Review Committee – Verbal report – Thesing
5. Investment Committee – No report – Liard

1:00* pm RECAP and ADJOURN – President Scott Deutsch

*Estimated Time

Upcoming Committee Meetings

Governance Policy Committee Meeting – TBD (Zoom)
 Board Development Committee Meeting – 08/25 (Zoom)
 Risks & Opportunities Committee Meeting – 09/14 (Zoom)
 Coverage Review Committee Meeting – TBD (Zoom)
 Investment Committee Meeting – TBD (Zoom)
 Audit Committee – 10/26 before EC Meeting