



AGENDA

Phone #: (253) 215-8782

Executive Committee

May 25, 2023

Enduris ~ Spokane ~ Hybrid Meeting

Zoom [click here](#) to join

Meeting ID: 815 6851 7247

Passcode: **Abc123@**

- 9:00 am CALL TO ORDER** – President Scott Deutsch Sign-in sheet
1. Roll Call of Members and Introduction of Guests and New Board Members
 2. Changes in Agenda/Motion to Accept Agenda

PUBLIC COMMENT on CONSENT AGENDA / DISCUSSION / POTENTIAL ACTION ITEMS

Individual comment limited to three minutes.

CONSENT AGENDA	Page #
1. Minutes – April 27, 2023	003
2. April 2023 Vouchers and Electronic Payments totaling \$652,369.38	009

DISCUSSION / POTENTIAL ACTION ITEMS

1. Draft Strategic Plan – Deutsch & Christianson	015
2. Draft Strategic Plan Action Items – Kerrigan & Christianson	017
3. 2023 Executive Committee Work Plan – Christianson	022
4. 2023 – 2024 Property Coverage Document – Thesing & Adams	023
5. Governance Policies to approve – Shipman & Christianson	035
a. Claims Management	036
b. Coverage Appeal Hearing Procedures	044
c. Duties, Responsibilities and Development of Board and EC Members	048
d. Expense Reimbursement	058
e. Issuance of Warrants and Checks	062
f. Member Driver Record Monitoring	064
g. Payments by Members	066
h. Protocol for Meetings	070
i. Purchasing Policy	074
Governance Policies to recommend approval to Board:	
j. Assessment Allocation and Minimum Contribution	085
k. Bylaws	093
l. New Member Admission	113
m. Policy Governance Defined and Explained	117
6. Compensation Study – Christianson, Branson & Messner from Logic Comp Group	121

EXECUTIVE SESSION

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.30.110 (1). The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer. Presiding Officer announces in open meeting the time the Executive Session will end.

STAFF REPORTS

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| 1. Executive Staff Report – Christianson, Branson, Kerrigan, Adams | 122 |
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SUBCOMMITTEE REPORTS

1. Governance Policy Committee – Verbal Report – Shipman
2. Board Development Committee – No report – Asher
3. Risk & Opportunities Committee – No report – Macdonald
4. Coverage Review Committee – Verbal report – Thesing
5. Investment Committee – No report – Liard

1:00* pm **RECAP and ADJOURN** – President Scott Deutsch

*Estimated Time

Upcoming Committee Meetings

- Governance Policy Committee Meeting – TBD (Zoom)
 - Board Development Committee Meeting – 05/26 (Zoom)
 - Risks & Opportunities Committee Meeting – 06/08 (Zoom)
 - Coverage Review Committee Meeting – 06/26 (Zoom)
 - Investment Committee Meeting – TBD (Zoom)
 - Audit Committee – 10/26 before EC Meeting
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