



AGENDA

Executive Committee
March 25, 2021
Virtual Meeting

Phone #:
(253) 215-8782

Meeting ID:
999 7003 3425

Passcode:
Abc123@

Zoom [click here](#) to join

9:00 am **CALL TO ORDER** – President Danette Brannin Sign-in sheet

1. Roll Call of Members and Introduction of Guests
2. Changes in Agenda/Motion to Accept Agenda

CONSENT AGENDA	Page #
1. Minutes – February 25, 2021	002
2. February 2021 Vouchers and Electronic Payments totaling \$646,295.12	008

DISCUSSION / POTENTIAL ACTION ITEMS

1. 2021 Executive Committee Work Plan – Christianson	013
2. Driver Record Monitoring Contract Update – Branson/Christianson	017
3. Driver Record Monitoring Fee Schedule - Branson	018
4. Governance Policies - Kinney	
a. Claims Management	019
b. Duties, Responsibilities and Development of Board and EC Members	027
c. Nominations and Elections	038
d. Protocol for Meetings	042
e. Reimbursement for Paperless Meeting Devices	044
f. Records Management	046
5. Committee Charters	
a. Board Development – Branson/George	050
b. Risk & Opportunities – Kerrigan/Deutsch	053

EXECUTIVE SESSION

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.31.110 (1).

The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer. Presiding Officer announces in open meeting the time the Executive Session will end.

SUBCOMMITTEE REPORTS

1. Governance Policy Committee – Verbal report
2. Board Development Committee – Verbal report
3. Risk & Opportunities Committee – Verbal report
4. Coverage Review Committee – No report

1:00 pm **RECAP and ADJOURN** – President Danette Brannin

MEMBER REP MEETINGS – Breakout Rooms

Upcoming Committee Meetings

Board Development Committee Meeting – 04/22 after EC Meeting
Risks & Opportunities Committee Meeting – 06/10
Coverage Review Committee Meeting – 04/08
Audit Committee – 10/28 before EC Meeting