



# AGENDA

Executive Committee  
February 25, 2021  
Virtual Meeting

Phone #:  
(253) 215-8782

Meeting ID:  
929 6873 0708

Passcode:  
Abc123@

Zoom [click here](#) to join

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## 9:00 am AUDIT COMMITTEE Meeting

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### 9:45 am CALL TO ORDER – President Danette Brannin

Sign-in sheet

1. Roll Call of Members and Introduction of Guests
2. President Changing Employers, Still Within Membership - Hughes
3. Changes in Agenda/Motion to Accept Agenda

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### CONSENT AGENDA

Page #

- |  |     |
|--|-----|
| 1. Minutes – December 3, 2020  | 002 |
| 2. November 2020 Vouchers and Electronic Payments totaling \$774,175.19  | 006 |
| 3. December 2020 Vouchers and Electronic Payments totaling \$787,108.42  | 012 |
| 4. January 2021 Vouchers and Electronic Payments totaling \$2,247,701.85 | 018 |
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### DISCUSSION / POTENTIAL ACTION ITEMS

- |  |     |
|--|-----|
| 1. Executive Committee Retreat Wrap-Up – Brannin             |     |
| 2. 2021 Executive Committee Work Plan – Christianson         | 023 |
| 3. Strategic Plan Discussion Items – Christianson & Branson  | 027 |
| 4. Prior Period Assessment Audit – Branson / Wick            | 029 |
| 5. Products and Services Survey - Kerrigan                   | 032 |
| 6. Adopt 2021/2022 Meeting Schedule – Christianson           | 053 |
| 7. Technology Grant Applications – Deutsch/Kerrigan          | 055 |
| a. Community Transit   |     |
| b. Grays Harbor Transit                                      |     |
| c. Pierce Transit  |     |
| 8. Property Coverage Document – Beardsley/Adams              | 058 |
| 9. Claims Audit and Response – Adams                         | 069 |
| 10. Driver Record Monitoring Contract – Branson/Christianson | 102 |
| 11. Governance Policy: Member Guest Program - Kinney         | 106 |
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### EXECUTIVE SESSION

Presiding Officer announces in open meeting the purpose of the Executive Session.

1. Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation or potential litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Or another permitted purpose for Executive Session pursuant to RCW 42.31.110 (1).

The Executive Session is expected to conclude after xx minutes, unless extended by the Presiding Officer.

Presiding Officer announces in open meeting the time the Executive Session will end.

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### STAFF REPORT

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| 1. Executive Staff Report – Christianson, Adams, Branson and Kerrigan | 109 |
|---|-----|
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### SUBCOMMITTEE REPORTS

1. Governance Policy Committee – Verbal report
  2. Board Development Committee – Verbal report
  3. Risk & Opportunities Committee – Verbal report
  4. Coverage Review Committee – No report
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## 1:00 pm RECAP and ADJOURN – President Danette Brannin

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### Upcoming Committee Meetings

Board Development Committee Meeting – 02/25 after EC Meeting  
Emerging Risks and Opportunities Committee Meeting – 03/11  
Coverage Review Committee Meeting – TBD  
Audit Committee – 02/25 before EC MTG

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