

Policies regarding required tools

Information compiled July 31, 2006

The Question: Do you require your mechanics to have their own tools or do you provide them? If you require mechanics to have their own tools, please send a copy of the required tool list.

Clallam Transit says...Click here to view the required tool list. We issue each mechanic a \$150.00 dollar allowance at the beginning of each year. We also replace any broken, worn out or lost tools and purchase all other specialty tools.

Columbia County Public Transportation says... All of CCPT's maintenance is contracted out.

Community Transit says... Community Transit requires their mechanics to have the following tools:

- a. One (1) 1/4" inch drive socket set both shallow & deep sizes 3/16-1/2 and 5mm-14mm
- b. One (1) 3/8" inch drive socket set both shallow & deep sizes 1/4"-13/16" and 10mm-19mm
- c. One (1) 1/2" inch drive socket set both shallow & deep sizes 1/2"-1-1/2" and metric as needed
- d. One (1) combination wrench set 1/4" to 1-1/2"inch
- e. One (1) combination wrench set 7mm to 19mm
- f. One (1) hex wrench set SAE and Metric .050" to 3/8 and 1.5mm to 10mm and a 14mm
- g. One (1) fuel line wrench set SAE and Metric 5/16" to 3/4"and mm to equivalent
- h. One (1) each of an adjustable wrench sizes six, eight, and twelve inch
- i. Screwdrivers six piece set varying in sizes (three flat and three Phillips)
- j. One (1) each Pliers standard slip joint, adjustable joint, needle nose
- k. One (1) each Pliers standard locking, straight, curved, and needle nose
- l. Set (1) Nut Drivers 1/8" to 1/2"
- m. One (1) each Hammers 12oz, 20oz, 4lb, 24oz. Bronze, 48oz dead blow
- n. One (1) Multi-purpose / pry bar
- o. One (1) flashlight
- p. One (1) high impedance volt test light
- q. One (1) feeler gauge set
- r. One (1) plier type cutter
- s. One (1) crimper (wire)
- t. One (1) chisel / punch set six pc.
- u. One (1) 3/8" drive torque wrench
- v. One (1) 1/2" drive torque wrench

- w. One (1) mobile tool storage unit of sufficient capacity to hold all tools above
- x. One (1) Tire Gauge
- y. One (1) Oil Filter Wrench

CUBS says... Our mechanics supply their own tools. They get a \$50 monthly tool allowance; each mechanic's tools are inventoried and covered for theft or fire damage by the City. We do not have a required tool list.

Intercity Transit says... The Technicians provide their own small tools, torque wrenches, and air tools. We provide $\frac{3}{4}$ drive and above and all specialty tools. They also get a \$400.00 per year tool allowance.

Kitsap Transit says... Our Mechanics provide their own tools. We do provide them with an annual tool allowance for replacement of broken tools or something new they want to add to their tool box. Specialized tools are provided by us, and we also repair or replace their air tools if they break.

Link Transit says... Link Transit requires all Technicians to have hand tools up to $\frac{1}{2}$ inch. $\frac{3}{4}$ inch and about is provided by Link Transit. Additionally, Link Transit provides a tool allotment of \$200.00 per year to all Technicians.

Mason Transit says... When we advertise or recruit for a service helper or mechanic position, we require "minimum tools required to perform tasks associated with the job description". We do not use any kind of inventory or tool list. We also provide a tool allowance as part of the individual's pay per month. This is something we feel is a necessary part of the company's responsibility. We also provide any tools we feel are outside of the responsibility of the individual performing the work such as basic electronic equipment, diagnostic equipment required by OE, large air tools, etc. We encourage our techs to keep their tool inventory up to date and in good working order. In my experience, this is the most efficient way to approach the issue. A good lead or supervisor should be able to control the work situation and tool requirement of each different entity.

Spokane Transit says... We require them to have their own tools. Per the contract give them \$30 per month to purchase and I believe that is going up \$10 per month soon. I do not have a current list of required tools.